

## Income and Expenditure Form

Name:	
Case/Claim Number:	

Household details	Number of people
Number of adults in the household	
Number of children in the household	

Income	Weekly	Fortnightly	Monthly
Wages	£	£	£
Partners wages	£	£	£
Benefits payments	£	£	£
Child benefit	£	£	£
Child/working tax credit	£	£	£
Other (specify):	£	£	£
<b>Total</b>	<b>£</b>	<b>£</b>	<b>£</b>

Outgoings	Weekly	Fortnightly	Monthly
Mortgage payments	£	£	£
Rent	£	£	£
Council Tax	£	£	£
Ground Rent	£	£	£
Buildings and contents insurance	£	£	£
Water Charges	£	£	£
Electricity	£	£	£
Gas	£	£	£
Other fuel or heating costs	£	£	£
Groceries & Toiletries	£	£	£
TV Licence	£	£	£
Maintenance payments	£	£	£
Travelling expenses	£	£	£
School meals and meals at work	£	£	£
Phone	£	£	£
Other (specify):	£	£	£
<b>Total</b>	<b>£</b>	<b>£</b>	<b>£</b>

<b>Creditors</b> (name of creditor)	Total Balance	Repayment Amount	Frequency of Payment
1:	£	£	
2:	£	£	
3:	£	£	
4:	£	£	
5:	£	£	
6:	£	£	
7:	£	£	
8:	£	£	
9:	£	£	
10:	£	£	
11:	£	£	
12:	£	£	
13:	£	£	
14:	£	£	
15:	£	£	
<b>Total</b>	<b>£</b>	<b>£</b>	

<b>Your Payment Offer</b>	
Amount you are prepared to pay:	£
Frequency of payments (Weekly or Monthly)	
Date of first payment:	

**Important notice:** Once completed please attach proof of your income (3 months Payslips or Proof of benefits) and outgoing (Utility Bills etc), then send either via email to [legal@ukcrs.com](mailto:legal@ukcrs.com) or via post to: **UKCRS, PO Box 10428, Nottingham, NG8 9NE**

### **Declaration**

Please read the following statement and sign below. We cannot deal with your application if it is not signed.

- I will tell you if the information on any letter you sent me is incorrect.
- The information I have given is true, accurate and complete.
- I understand that if I give information that is incorrect or incomplete you may take action against me this may include court action.
- I understand that you may check the information I have provided on this form.
- I will inform you if and when my circumstances change.

Signed:	
Name:	
Date:	